



GMAT/GRE Waiver Request Form

Overview

The Virginia Tech Evening MBA program will consider spring 2023 GMAT/GRE waiver requests on a case-by-case basis for applicants who hold a graduate degree **or** applicants who have completed five years of professional experience **or** applicants who hold expired GMAT/GRE test scores. Please note that approval of the waiver request is not guaranteed, and your request will undergo evaluation by the admissions committee whose decisions are final.

For the purposes of this waiver request, the term “quantitative” refers to strong numbers-based courses, including but not limited to: calculus, corporate finance, accounting, statistics, quantitative methods, economics, appropriate engineering courses, etc.

Name: _____ PID (if known): _____

Address: _____ City: _____

State/Country: _____ Postal Code: _____ Email Address: _____

Work Phone: _____ Home Phone: _____ Cell Phone _____

Institution attended: _____ Undergraduate GPA: _____

Degree Field: _____ Year graduated: _____

Current Employer: _____ Current Title: _____

Years of full-time professional work experience: _____

Years of management experience: _____

To complete this request, you must supply:

- This GMAT/GRE Waiver Request Form
- Scanned copies of all college/university transcripts (*if not already uploaded in application*)
- Current resume (*if not already uploaded in application*)
- Copy of expired GMAT/GRE scores (*if applicable*)
- Optional statement: Applicants who do not hold a graduate degree are encouraged to submit a one-page written statement detailing:
 - Quantitative coursework completed during undergraduate studies
 - Current job responsibilities that show quantitative preparedness and analytical skills
 - Any relevant certificates requiring quantitative preparation

Note: The admissions committee reserves the right to require this written statement from students if further information is needed from the applicant in order to complete the review process.

How to Apply

Do not send this form to the Virginia Tech Graduate School. Instead, please complete this form and submit it to mba@vt.edu along with all required supporting documents.